

**D.T.E. Academy's**  
**Padmashri Babasaheb Vengurlekar Mahavidyalaya Pandurtitha**  
**(Affiliated to University of Mumbai)**

Pandur, Tal- Kudal, Dist - Sindhudurg, 416812, Office Tel - 02362-248077

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## COLLEGE MAINTENANCE POLICY

### Policy Details:

College has established systems and procedures for maintaining and utilizing Physical, Academic and support facilities. College has regular maintenance and periodic replenishment of essential facilities.

College policy is to have effective mechanism for the upkeep of the infrastructure and other facilities as to have optimum utilization of the facilities in order to have effective college functioning.

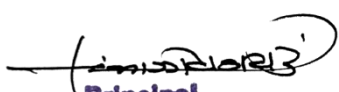
### Systems for Maintenance and Utilization:

- Budget provisions are made for new as well as old facilities, repairs and maintenance. Departmental budget by office and library is made available every year.
- College Development Committee is also formed for overall planning and development of college.
- Departmental requirements for new purchases and maintenance of old is collected every year and approved in the College Development Committee meeting.
- Stakeholders' suggestions are also considered.
- Office interprets and analyses the requirement on the basis of necessity, urgency, available funds and budget is given to each Department.
- Depending on availability of funds, requirements are fulfilled by governing body.

### Procedures for maintaining and utilization:

- The cleaning and the maintenance of the classrooms and laboratories are done by the non-teaching staff as per cleaning schedule which is monitored by head of the department.
- Laboratory rules and regulations are prepared and displayed for students.
- The college website is maintained regularly by IT Staff.
- Maintenance of electrical equipments is regularly done through service agencies visit on call basis.
- Pest control is also carried out at regular intervals.
- All the facilities is maintained on regular basis.



  
**Principal**  
Padmashri Babasaheb Vengurlekar  
Mahavidyalaya, Pandurtitha